

I, **Arpita Mishra (16D110008)**, if elected as the Mess Secretary, Hostel Ten, will improve the present services and initiate new services in the Hostel mess, while building further on steps taken this year. I will do my best to fulfill my duties, stay approachable to all students and be open to criticism and suggestions at all times. I intend to achieve these objectives in the following manner:

**Initiatives:**

- Try to have separate tables for veg and non veg people
- Try to keep special veg dishes some days which can be paid and taken

**Responsibilities:**

- Organize at least one online referendum every semester
- Change the mess menu periodically according to taste and be sure to upload it on website
- Organise a meet with contractor and warden every month or periodically as needed to discuss about any flaws
- Ensure the hygiene of both mess and canteen is maintained properly.
- Will do random hygiene and brand check in both mess and canteen
- Maintain a complaint register in mess and ensure it is checked regularly and all the complaints registered are properly followed up
- Will try my best to ensure that highest level of hygiene is maintained in the mess, in terms of cleaning of utensils, dining area, serving counters as well as personal hygiene of mess workers as in wearing clean uniforms and caps to avoid any contamination of food
- Will follow up on suggestions and complaints regarding the mess and inform everyone about the decision taken through website or complaint register
- Will ensure that quantity of food wastage be put up on white board, and change the menu according to the amount of food wasted
- Keep Midnight snacks during midsem, endsem times
- Will ensure that the mess bill of all hostel inmates are updated monthly
- Ensure that pest control is done every month without fail
- Will try to keep in contact with other hostel mess councillor of our institute and implement salient features of their functioning in our hostel
- Will ensure that all the packaged foods are bought from established brands, as per the contract
- Try to provide refreshments during cultural activities like hostel fest, PAF, Valfi
- Try to be friendly with the mess workers so as to create a good bonding between them and the council members
- Take strict action against contractor in case contract rules are not followed

**Duties as council member**

- Will coordinate with council to organize the hostel events like hostel fest, PAF, Valfi
- Ensure proper work allotment and coordination between the council members by regular meetings and gathering updates
- Will attend meetings of Mess Committee and raise the hostel issues for betterment of the hostel
- Attending the council meetings regularly

**Events**

- Conduct gala dinner, tea party once in every semester
- Have special dishes for festival days and separate food for the people who are fasting