

MANIFESTO

I, **Mohini Rathi** (14B030027), if elected to the post of **General Secretary(2017-2018)**, **Hostel 10**, aim to enhance the overall hostel culture and plan to administer functioning of hostel to the best of my capabilities along with the overall development. I will strive to stay approachable to all the hostel residents and be open to their suggestions at all time. In order to achieve the above, I propose to do the following:

ADMINISTRATIVE DUTIES:

- Ascertain proper representation of hostel and its interests in all HGSC/HCC and other institute meetings
- Ensure proper organization of PAF, Valedictory Function, Hostel Fest & formation of Hostel awards committee on time
- Strive hard to use Plan-Non Plan fund of the institute to the maximum extent in benefit of hostel
- Conduct ABMs after every HGSC meeting to familiarize council with the ongoing projects and proper General Body Meetings (GBMs) throughout the year
- Ensure that room allocation is done well in advance and proper storage areas are provided for summers
- Update the hostel website with revised documents like the Hostel Constitution, Mess & PHO contract
- Promote use of Hostel Complaint Management System (CMS) and make sure that the complaints are being addressed as soon as possible

MAINTENANCE:

- Install **jet sprays** in old wing Indian toilets to promote ease of usage and reduce water consumption
- Set up 1 **dryer** on every third floor both in A & C wing to cater the need of the entire hostel
- Conduct **maintenance referendum** to address the problems and invite suggestions of residents
- Follow up on installation of hostel name board; canteen expansion; construction of multipurpose court, dance room, cycle shed; gym extension; sports lounge renovation; bird net; emergency lights
- Publicize newspaper & coconut delivery system and laundry services available in the hostel
- Make **white boards** available for the placement students as per their demand
- Provide **door to door booklets** for awareness related to general maintenance
- Purchase of new air compressor which would be used both for cycles and football
- Organize a '**Donation Drive**' for the passing out students to update various hostel resources
- Set up a Newspaper stand in the reception area for proper management of the newspapers & magazines
- Ascertain installment of Water Coolers in the D Wing of new hostel area
- Reinitiate the culture of Maintenance rounds so as to increase the visibility of the maintenance council & ensure the hostelites are informed about this well in advance
- Post videos on hostel google group for proper handling of vacuum cleaner & other maintenance facilities

CULTURALS:

- Initiate the culture of '**Welcome Party**' for freshie girls to make them feel a part of hostel 10 and identify enthusiastic freshmen for Freshiezza
- Plan proper execution of '**Hostel Farewell Party**' & '**Sophie Welcome Party**' to improve hostel culture
- Provide **good reads** on the hostel google & Facebook group to increase the interaction between the council & the hostel inmates
- Ensure that hostel cultural database is updated properly & also a database for freshies is maintained
- Plan a **hostel trip** in order to enhance hostel culture and student interaction

MESS & CANTEEN:

- Push for the installment of a CCTV camera in the store room of the mess
- Introduce the concept of '**Zero Wastage Day**' in order to reduce food wastage
- Publicize 'Yatra Seva' to provide students with food packets while travelling
- Incorporate Canteen feedback system in hostel website and ensure surprise check of the canteen
- Ensure that **mess referendum** is conducted to solve the problems related to mess and canteen
- Keep check on the quality of vegetables and ensure that prescribed brands of raw materials are used
- Ensure that the Valedictory Function is properly organized with the caterers being decided in time
- Restructure Mess facilities as per hostelites convenience and push for installment of Wi-Fi in the mess
- Push for the formation of a '**Voluntary Mess Committee**' to gain insight on the unaddressed problems of hostel inmates & for better functioning of the mess

SPORTS:

- Ensure proper organization of Sports Weekend comprising of both formal leagues and informal games
- Push for collaboration of some sessions of institute level 'Witness the Fitness' programme to improve sports culture & increase interaction of the hostelites
- Ensure that hostel sports database is collected to increase hostel participation in GCs
- Ensure that all the sports equipment are available well in advance and are properly maintained

TECHNICAL, WEB & ALUMNI:

- Revamp hostel website and include various portals to increase usage like: Mess Menu portal, Rebate Portal, CMS portal, PNS portal
- Push for the renovation of tech room with proper seating facilities & updation of tech cupboard
- Coordinate with alumni secretary and will work on developing better alumni relationship
- Ensure proper maintenance of comp room and publicize printing and scanning facilities available
- Incorporate **SSO login** feature in the hostel website to ensure proper functioning of the site
- Ensure that hostel tech database is collected to increase hostel participation in GCs

TRANSPARENCY & ACCOUNTABILITY:

- Improve the transparency by keeping the hostel well informed of the council decisions and ensure proper updation of minutes of ABMs and GBMs on hostel group and notice boards.
- Conduct Open House once in each semester so as to meet the general demands of inmates

CREDENTIALS:

- Hostel Cultural Councilor 2016-2017
- Hostel Dramatics Secretary 2015-2016
- D-AMP Mentor 2016-2017
- Hostel Organizational Color 2016-2017