

Manifesto

I, Abhinav Ghunawat(200070002), if elected for the post of Maintenance Secretary of Hostel 9, will perform my duties to the best of my abilities with full enthusiasm and commitment, and I propose to do the following:-

Key Initiatives

- Constructing a new garden area behind the basketball court along with a personal nursery for mosquito repellent plants
- Installation of a new and attractive sign board outside the hostel

Follow-Ups

- Ensure proper upkeep and maintenance of sensors in all washrooms
- Ensure that new lights are placed in basketball & badminton court
- Will take active follow up on old cycle auction project
- Will ensure installation of 6 new washing machines and 3 dryers
- Ensure that hot water is provided inside each bathroom from the geyser
- Ensure proper waterproofing of the ceilings of the 2nd floor rooms before monsoon

General Duties & Responsibilities

- To work on every suggestion or complaint from complaint portal regarding any sort of maintenance or repair work
- Will ensure that the PHO Tender is followed with due diligence and proper sanitation and refilling is done.
- Ensure pest control and fogging is done on a regular basis
- Will ensure proper upkeep and maintenance of the football, volleyball and badminton grounds as well as gym equipment.
- Will ensure that all the outdoor lights are working and new lights are installed in places required.
- Will ensure proper maintenance of grounds and gardens by implementing regular watering and gardening
- Will ensure that carpenter, plumber and electrician visit regularly and rectify concerning problems as soon as possible

Credentials

- Interview Co-ordinator, Institute Placement Team (2021)
- Marketing Co-ordinator, Techfest (2021)