

## WORK REPORT | INSTITUTE AQUATICS SECRETARY

### Part 1 : Personal Details -

**Name:** Pritam Mondal  
**Roll No.:** 195090025  
**Position:** Institute Aquatics Secretary

### Part 2 : Events -

<b>Event</b>	<b>Details/Remarks</b>
<b>4 Pillars of Wellness - Webinar on Fitness</b>	<ul style="list-style-type: none"><li>Helped in the publicity of this event to inculcate the importance of overall wellness</li></ul>
<b>Interactive Session on Sports Training, Fitness and Conditioning</b>	<ul style="list-style-type: none"><li>Conducted this event in order to spread the awareness of staying fit during the quarantine period through the Fitness Club of IIT Bombay</li></ul>
<b>Atop the Mighty and Majestic- Webinar on Mountaineering</b>	<ul style="list-style-type: none"><li>Part of the team responsible for organizing the event</li><li>Prepared Questions for publicity through Insta stories in order to engage the audience</li></ul>
<b>SPORTSMANIA - Quiz on the National Sports Day</b>	<ul style="list-style-type: none"><li>Ideated the event as a part of 4-member team which gathered 300+ participation</li></ul>
<b>PG Sports Orientation</b>	<ul style="list-style-type: none"><li>Assisted in the conduction of the event along with the PG Sports Council</li></ul>
<b>Virtual Run</b>	<ul style="list-style-type: none"><li>Ideated and conducted Aavhan's first ever online competition; the Virtual Run; a pan-India running event drawing more than 1000+ participants</li><li>Spearheaded a team of 10 coordinators responsible for contacting 100+ colleges and 500+ individuals across India along with various running clubs for participation in the event</li><li>Part of the team looking after the logistics during and after the event</li><li>Facilitated a 24-hour Helpdesk for solving queries of participants</li></ul>
<b>Aavhan Chess</b>	<ul style="list-style-type: none"><li>Conceptualised the event and contacted various</li></ul>

	Chess Clubs across India and drew 550+ participation which is the highest single day turnout in a paid online chess event in India
<b>Virtual Cup</b>	<ul style="list-style-type: none"> <li>Working with the council for smooth conduction of Virtual Crossy and Sports Crypt Hunt as a part of Online GC happening both as a Hostel GC and PGGC</li> </ul>
<b>Blackcats Championship</b>	<ul style="list-style-type: none"> <li>Inaugurated the first ever Intra-Contingent fitness competition released in the form of a 5-episode game show</li> <li>Spearheaded the Journalism team in preparing the script and commentary for the various episodes</li> </ul>
<b>UG Sports Orientation</b>	<ul style="list-style-type: none"> <li>Ideated and executed the Online Sports Crypt Hunt as a pre-event of the Freshmen orientation</li> <li>Integrated a fun quiz on Kahoot based on IIT Bombay Sports in order to engage 500+ freshmen during the orientation</li> <li>Guided the freshmen and made themselves aware of the various opportunities that are there at IITB as a part of "Ask Your Secy" initiative</li> </ul>
<b>Aavhan 2021</b>	<p>Aavhan Events Team   Events Manager</p> <ul style="list-style-type: none"> <li>Planned the events to be conducted and the structure of Aavhan</li> <li>Ideated the launch of Aavhan Unify by structuring it and made the required documents necessary for the collaboration with colleges</li> </ul> <p>Aavhan Run</p> <ul style="list-style-type: none"> <li>Ideated, managed and involved in the conduction of second edition of Aavhan Run</li> <li>Coordinated with various sponsors namely Fitket, Frup, Pyura and onboarding ticketing and charity partners like India Running and Project Mumbai respectively for the marketing, branding, presence and ensuring the visibility of the event</li> </ul> <p>Stadium Visits</p> <ul style="list-style-type: none"> <li>Prepared a database of 700+ stadiums to be contacted for hosting such a visit which will be beneficial in future as well</li> <li>Talked and discussed with the stadium officials of various stadiums for conducting a virtual stadium tour in future through Aavhan</li> </ul>

### Part 3 : Council Work & Miscellaneous -

<b>Work</b>	<b>Details/Remarks</b>
<b>IITB Sports Journalism</b>	<ul style="list-style-type: none"><li>• As the journalism head, spearheaded the 10-member Sports Journalism team to look after the various journalism aspects of IIT Bombay Sports</li><li>• Inaugurated a “Freshman Newsletter” for sports, a guide to IIT Bombay Sports for all the enthusiastic freshmen</li><li>• Guided the journalism conveners for revamping the Sports Blog and publishing Kreedha- the official newsletter of IIT Bombay Sports</li></ul>
<b>Yearbook   Convocation of Graduating Students</b>	<ul style="list-style-type: none"><li>• Worked along with the Sports Council for compiling the Annual Yearbook for all the graduating seniors of the Aquatics team, consisting of pictures and farewell messages from the team juniors</li></ul>
<b>Convener Interviews</b>	<ul style="list-style-type: none"><li>• Part of the Interview Panel for selection of Conveners from the pool of 150+ Freshmen applicants</li><li>• Selected 36 conveners out of 150+ applicants in 6 categories i.e, Events(specially Aquatics), Journalism, Design &amp; Coverage, Web, Board Games</li></ul>
<b>NSO</b>	<ul style="list-style-type: none"><li>• Coordinated with the sports officer and ensured the smooth conduction of NSO trials for UG Freshmen</li><li>• Responsible for the smooth functioning of NSO Batch K comprising of 38 students</li><li>• Responsible for proper distribution of 596 UG Freshmen among 15 batches by coordinating with the NSO coordinator and resolving the queries of the students faced throughout regarding the same</li></ul>

### Part 4 : Administrative and Maintenance Work -

<b>Work</b>	<b>Details/Remarks</b>
<b>Budget</b>	<ul style="list-style-type: none"><li>• Budgeted an amount of about ₹0.2 million for expenses towards Equipment, Events and Community of IIT Bombay</li><li>• Managed to use the resources efficiently so far by</li></ul>

	cutting down the extra expenditure owing to lockdown
<b>Maintenance of Swimming Pool</b>	<ul style="list-style-type: none"> <li>• Ensured proper hygiene and regular cleaning of the pool by the PHO so as to make sure the pool opens as soon as normalcy resumes</li> <li>• Took regular follow-ups from the sports officer to ensure smooth functioning of the filtration plant</li> <li>• Drafted an efficient plan of action to resume swimming pool facility post lockdown</li> </ul>

## Part 5 : Team and NSO -

<b><i>Event/Work</i></b>	<b><i>Details/Remarks</i></b>
<b>Team</b>	<ul style="list-style-type: none"> <li>• Organized regular workout sessions throughout the lockdown and developed a sports specific workout plan with the help of Sports Officer</li> <li>• Conducted a fitness test to check improvement</li> </ul>
<b>BCC</b>	<ul style="list-style-type: none"> <li>• Timely team meets to decide on a challenge, and encourage participation for sessions</li> </ul>
<b>Farewell</b>	<ul style="list-style-type: none"> <li>• Conducted Virtual Farewell for passing out seniors, and gifted name cards along with individual farewell videos with pictures of past memories as a piece of remembrance</li> </ul>

## Part 6 : Web,Design and Publicity-

<b><i>Event/Work</i></b>	<b><i>Details/Remarks</i></b>
<b>IIT Bombay Aquatics Facebook Page</b>	<ul style="list-style-type: none"> <li>• Increased the reach of the page with an addition of 250+ followers and 200+ page likes</li> </ul>
<b>Inauguration of Instagram page</b>	<ul style="list-style-type: none"> <li>• Inaugurated IIT Bombay Aquatics page on Instagram to establish a social media presence for the institute aquatics community for years to come</li> <li>• Constantly kept the page active with stories, building awareness, following within the community and</li> </ul>

	posting happenings of various aquatics events across the world
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## **Part 7 : Declaration -**

I declare that the above information is true to the best of my knowledge.

Pritam Mondal  
Institute Aquatics Secretary  
Institute Sports Council 2020-21

The reader's feedback regarding the current work or some suggestions regarding Aquatics at IIT Bombay or any other matter related to Sports in IIT Bombay is more than welcome.  
Contact me at [mandal.pritam98@gmail.com](mailto:mandal.pritam98@gmail.com) or [aquatics@iitb.ac.in](mailto:aquatics@iitb.ac.in).